

JULY 17, 2018

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL

CITY OF BELLVILLE

1. 5:00 P.M. CALL TO ORDER

Mayor Joe Ed Lynn called the meeting to order at 5:00 p.m.

2. INVOCATION AND PLEDGES OF ALLEGIANCE

Alderman Douglas Lottridge led all in prayer and Pledges of Allegiance.

3. CERTIFICATION OF A QUORUM

Present-to-wit: Mayor Joe Ed Lynn, Aldermen Douglas Lottridge, Clay Kistler, John Moore, Alderwomen Cassie Janish and Donna Jacob; thereby a quorum was established. Also present were City Administrator Shawn Jackson, City Attorney Charley Smith and City Secretary Betty Hollon.

4. CONSIDERATION TO ADOPT AGENDA

Mayor Joe Ed Lynn informed Council Agenda Item 11 would not be considered at this meeting. The motion was made by Alderman Lottridge and seconded by Alderman Moore to approve the Agenda of the Regular Meeting of July 17, 2018 after eliminating Item 11. Motion carried unanimously.

5. CONSIDERATION TO APPROVE MINUTES OF PREVIOUS MEETING

The motion was made by Alderman Lottridge and seconded by Alderwoman Janish to approve the Minutes of the Regular Meeting of June 19, 2018 as presented. Motion carried unanimously.

6. CITIZEN'S FORUM (Any public comment that is made on an item that is not on the posted final agenda will only be heard by the City Council. No formal action, discussion, deliberation, nor comment will be made by the Council.)

Shannon Looney of Mass Mutual spoke to Council regarding bidding insurance for the City of Bellville.

7. QUESTIONS AND COMMENTS FROM MAYOR/ COUNCIL MEMBERS/CITY ATTORNEY (DISCUSSION IS LIMITED TO STATEMENTS OF POLICY OR STATEMENTS OF FACTUAL MATTERS, OR THE REQUEST THAT A MATTER BE PLACED ON THE NEXT MEETING'S AGENDA)

Alderwoman Jacob recognized Larry Hintzel on his retirement party that was enjoyed by many and thanked the City Secretary for the draft minutes of last month's meeting.

8. REPORT OR REQUEST(S) FROM CITY ADMINISTRATOR/DEPARTMENT HEADS

City Administrator Shawn Jackson reported on normal maintenance in City and the preliminary budget is in process.

9. REPORT FROM AIRPORT BOARD

Mr. Matt Riefkohl presented an informative report to Council regarding the airport. He commented the courtesy car has been an extreme success.

10. REPORT FROM BUILDING STANDARDS COMMISSION BOARD

Chief Larry Matthews reported to Council on Building Standards Commission. The police chief and fire chief find substandard property which is voted on by committee and then presented to Council for their approval. If approved and found to be substandard, a letter and contract is sent to the property owner for action to be brought to code or demolished.

11. CONSIDERATION OF EMPLOYEE MEDICAL INSURANCE QUOTES AND ANY RELATED ACTION NECESSARY

This item was passed on.

12. CONSIDERATION TO AMEND SECTION 1.08.003 OF SENS ACTIVITY CENTER BOARD ORDINANCE AND ANY RELATED ACTION NECESSARY

The motion was made by Alderman Lottridge and seconded by Alderwoman Janish to amend the residency language regarding board members on the Sens Activity Center Board Ordinance. Motion carried unanimously.

13. CONSIDERATION OF UTILITY ACCOUNTS WRITE-OFFS AND ANY RELATED ACTION NECESSARY

Cathy Ezell presented a list of utility accounts that have not been written off since 2011. It was recommended this be done annually. The motion was made by Alderman Kistler and seconded by Alderman Moore to write-off the delinquent utility accounts. Voting in favor were Aldermen Lottridge, Kistler, Moore, and Alderwoman Janish. Alderwoman Jacob was opposed. Motion carried.

14. CONSIDERATION OF PROPOSAL FOR FUEL SERVICES FOR THE CITY OF BELLVILLE AND ANY RELATED ACTION NECESSARY

The motion was made by Alderman Lottridge and seconded by Alderman Moore to accept the proposal for fuel services from Colorado County Oil Company. Motion carried unanimously.

15. CONSIDERATION TO APPROVE QUARTERLY INVESTMENT REPORT AND ANY RELATED ACTION NECESSARY

The motion was made by Alderwoman Janish and seconded by Alderman Lottridge to approve the Quarterly Investment Report as presented for Quarter Ending June 30, 2018. Motion carried unanimously.

16. CONSIDERATION OF PROPOSED CREDIT CARD PROCESSING FEE AND ANY RELATED ACTION NECESSARY

The recommendation was made by Cathy Ezell to charge a credit card processing fee of a flat \$5.00 or 2% of the bill on credit card transactions to recover fees the City must pay. The motion was made by Alderwoman Jacob to charge a 3% processing fee on credit card transactions. There was no second to the motion. A motion was made by Alderwoman Janish and seconded by Alderwoman Jacob to charge a 2% processing fee on credit card transactions. The mayor called for the vote. Alderwomen Janish and Jacob voted aye; Aldermen Lottridge, Kistler, and Moore voted nay. Nays carried. The motion was made by Alderman Moore and seconded by Alderman Kistler to charge a flat \$5.00 fee. The motion was amended by Alderman Moore to have an effective date as soon as practical or on the next billing cycle. Voting in favor were Aldermen Moore, Kistler, Lottridge, and Alderwoman Janish. Opposed was Alderwoman Jacob. Motion carried.

17. CONSIDERATION OF PROPOSED CHANGES TO GAS UTILITY RATES AND ANY RELATED ACTION NECESSARY

The motion was made by Alderman Kistler and seconded by Alderman Moore to approve the proposed gas rate increases effective October 1, 2018. Motion carried unanimously.

18. CONSIDERATION OF PROPOSED CHANGES TO WATER AND WASTEWATER UTILITY RATES AND ANY RELATED ACTION NECESSARY

The motion was made by Alderman Kistler and seconded by Alderman Moore to approve the proposed water and wastewater rate increases after eliminating the drought contingency rates. New rates effective October 1, 2018. Motion carried unanimously.

19. CONSIDERATION OF PROPOSED CHANGES TO GENERAL FUND REVENUE AND ANY RELATED ACTION NECESSARY

The motion was made by Alderman Lottridge and seconded by Alderwoman Janish to approve the proposed changes to General Revenue after eliminating garage sale permits, parade permits and demolition permits; after discussion, Alderman Lottridge then amended the motion by specifying eliminating demolition permit fees on substandard properties brought forth by the Building Standards Commission. Motion carried unanimously.

20. CONSIDERATION FOR ABATEMENT OF PROPERTY 2018-01 AND ANY RELATED ACTION NECESSARY

The motion was made by Alderman Moore and seconded by Alderman Kistler to abate Property 2018-01 by demolishing as recommended by the Building Standards Commission. Motion carried unanimously.

21. OPEN SESSION RECESSED

Open Session recessed at 7:12 p.m.

22. EXECUTIVE SESSION CONVENED UNDER TEXAS GOVERNMENT CODE, SECTION 551.071 PENDING OR CONTEMPLATED LITIGATION AND TEXAS GOVERNMENT CODE 551.072 DELIBERATION OF ACQUISITION AND DISPOSAL OF REAL PROPERTY AND TEXAS GOVERNMENT CODE 551.074 TO DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DISCIPLINE OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE AND TEXAS GOVERNMENT CODE 551.087 TO DELIBERATE ECONOMIC DEVELOPMENT NEGOTIATIONS

Executive Session convened at 7:15 p.m.

23. EXECUTIVE SESSION ADJOURNED

Executive Session adjourned at 7:41 p.m.

24. OPEN SESSION RECONVENED

Open Session reconvened at 7:43 p.m.

25. CONSIDERATION OF PENDING OR CONTEMPLATED LITIGATION, DELIBERATION OF ACQUISITION AND DISPOSAL OF REAL PROPERTY, DELIBERATION OF THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DISCIPLINE OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE AND DELIBERATION OF ECONOMIC DEVELOPMENT NEGOTIATIONS AND ANY RELATED ACTION NECESSARY

No action.

26. ADJOURNMENT

The motion was made by Alderman Lottridge and seconded by Alderwoman Janish to adjourn at 7:43 p.m. Motion carried unanimously.